

POSITION DESCRIPTION

Position:	Technician (<i>Lighting, Sound, Audio Visual, Mechanist</i>)
Employment Type:	Casual
Underlying Award:	Live Performance Award
Enterprise Agreement:	WA Venues & Events Pty Ltd Enterprise Agreement
Classification level:	Four (4)
Location:	Perth Concert Hall
Effective Date:	2 January 2019

1. VALUES

- Respect and Teamwork
- Innovation and Excellence
- Leadership
- Passion and Inspiration

2. PURPOSE OF POSITION

The Technician position is part of a team that delivers the highest quality in technical services. Those in the position are skilled technical operators and have an understanding of relevant equipment and systems. This position is customer focussed and supports performers to achieve excellence in their field. Technicians uphold relevant technical and WHS standards and contribute to the ongoing development of WHS awareness at Perth Concert Hall. The role contributes to the management, development, care and security of the technical equipment at the venue and at other sites as necessary.

3. RELATIONSHIPS

Reports to	Operations (Technical) Manager
Direct reports	Head of Department
Key internal relationships	Duty Technician Stage Manager Other Technicians Venue Management
Key external relationships	Venue Hirers

4. RESPONSIBILITIES

KEY RESPONSIBILITIES	
	<ol style="list-style-type: none"> 1. Customer Service 2. Technical Operations 3. Teamwork 4. Health & Safety
1. Customer Service	<ul style="list-style-type: none"> ▪ Deliver a high level of customer service, and contribute to a customer service culture within back of house teams.
2. Technical Operations	<ul style="list-style-type: none"> ▪ Providing technical services of the highest standard within budget and time constraints ▪ Interpreting presenters' artistic requirements so as to provide technical services to meet their needs ▪ Maintain effective documentation of show and system settings.

3. Teamwork	<ul style="list-style-type: none"> ▪ Contribute to consistent and effective leadership of crews/staff while working within and maintaining an effective team environment and culture ▪ Participate with all back of house staff to deliver services effectively by working as part of a multi-disciplinary crew when required.
4. Health & Safety	<ul style="list-style-type: none"> ▪ Comply with the Occupational Health and Safety Act, related Regulations and defined OH&S policies, procedures, safety rules and Safe Working Procedures; ▪ Monitor health and safety performance and rehabilitation performance within your area of responsibility and initiate actions to improve health and safety, including facilitating rehabilitation of injured workers; and ▪ Actively monitor the workplace to determine presence of hazards and take appropriate action to rectify any hazards found. ▪ Ensuring technical requirements for shows/productions are delivered safely; making OH&S a high priority for all Production Services employees.

5. CORE COMPETENCIES

- a) Skills & Experience:
- Demonstrated ability to work cooperatively within teams and across multiple disciplines to ensure completion of work;
 - Highly developed verbal and written communication skills, well-developed interpersonal skills; and
 - Intermediate computing skills (MS Office, Outlook etc.) and the ability to use standard software and learn in house systems.
- b) Qualifications & Knowledge:
- Has a basic understanding of venue/theatre terminology, etiquette and theatre craft.
- c) Attributes:
- Physical fitness, agility and ability to work at heights;
 - Able to provide a National Police Check;
 - Occupational Health and Safety Construction Induction (White Card); and
 - The ability and willingness to wear (company approved) steel capped work boots.